

Certificate IV in Training and Assessment

TAE40110

Program Information

This qualification provides flexible delivery of the qualification – Certificate IV in Training and Assessment and provides participants with a range of resources that support professional development for Vocational Education and Training trainers and assessors.

You will learn about training in the VET sector, working with Training packages, designing and developing learning programs, planning and facilitating the delivery of training, and the planning, conducting and review of assessment.



Units of Competency

TAEASS401B	Plan assessment activities and processes (c)
TAEASS402B	Assess competence (c)
TAEASS403B	Participate in assessment validation (c)
TAEASS301B	Contribute to assessment (e)
TAEDEL401A	Plan, organise and deliver group-based learning (c)
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDEL301A	Provide work skill instruction (e)
TAEDES401A	Design and develop learning programs (c)
TAEDES402A	Use training packages and accredited courses to meet client needs (c)
BSBCMM401A	Make a presentation (e)

Delivery Options

Class: Ten 6-hour sessions, these include discussion of topics and individual projects, class presentations. Completion of assessment over 3-6 months.

Corporate Workshop/Blended Delivery: Sessions by negotiation includes in-house design and delivery, and customized courseware and assessment in accordance with the workplace requirement.

Recognition of Prior Learning (RPL): Recognition of Prior Learning is available and where successful will reduce the duration of the program.

Enquiries

Please contact: **Blended Learning International**

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Expected Effort

Blended Learning International adopts adult-learning principles, and all students are treated as adult learners. Participants in this program are therefore expected to take charge of their own learning process and observe the following:

- ensure all assignments are completed on time (unless granted exemption(s) through recognition of prior learning)
- participate in class discussions and activities
- attend all scheduled classes, otherwise inform the trainer prior to the class.

Assessment Overview

All assessment of units of competence is conducted in accordance with the assessment guidelines and competency standards of the officially endorsed Training Package for the Certificate IV in Training and Assessment.

Assessments are conducted for each part of the training program and the processes are valid, reliable, fair and flexible. The assessment procedures and the criteria for judging performance are made clear to all participants enrolled in this program.

Assessment processes cover the broad range of skills and knowledge needed to demonstrate competency and integrate knowledge and skills with their practical application.

Assessment processes provide for the recognition of competencies no matter how, where or when they have been acquired.

Recognition of Prior Learning (RPL)

Where a participant feels that he or she has already achieved the skills for any unit of competence, that person can be given credit for, or an exemption from the unit.

This prior learning may have occurred through formal or informal training, through work or life experience. It is a process whereby you are given credit for what you can already do.

Blended Learning International also recognises qualifications issued by other Registered Training Organisations (RTOs) as long as these qualifications are current and relevant to this program. If you believe that this applies to you, then you should ask for a Recognition of Prior Learning (RPL) application form.

Student Support/Special Needs

BLI provides student support services. It is especially concerned to help students with special needs including in the following areas: careers and employment, complaint resolution, counseling, disability support, equal opportunity, discrimination, indigenous support, learner support services and financial matters. Students may seek advice on support services from our Student Support Officer, Ms Kathryn Deng on 6230 4633.